

# *Sweetwater At Indian Wells Homeowners Association, Inc.*

## **Tenant Resident Information Request**

Sweetwater At Indian Wells Homeowners' Association is pleased to announce that it has established a Tenant Registration Policy. All off-site owners will be required to register their tenants with the Association by use of the Tenant Registration Form. If the owner does not register their tenant or update their tenant each time a lease is renewed they may be fined. The Management Company and Board of Directors believe that this is a necessary step to ensure the welfare and safety of all owners, residents, and guests.

By formally registering and signing this Tenant Registration Document, the Management Company and Board of Directors feel that this will create greater accountability from off-site homeowners and their tenants. This will result in fewer CC&R and Rules & Regulations violations and in turn less fines and fees to the property owner.

Please return the enclosed form to Sweetwater At Indian Wells Homeowners' Association with all information completed. The Management Company will then enter the tenant's information into the data base. Thereafter, both you and the tenant will receive any pertinent information emailed to the rest of the community, such as newsletters/ notices of pest control.

The form and the fee must be received within **14 Days** to avoid any monetary penalties.

Sincerely,

*Your Board of Directors*

*Sweetwater At Indian Wells Homeowners Association, Inc.*

**TENANT RESIDENT INFORMATION FORM**

The Associations declaration, which has been recorded against the property, provides that all purchasers of the unit and/or their tenants, upon acceptance of a Deed, agree to be bound by the provisions of the Declaration, By-laws, Rules & Regulations of the Association.

Please Print or Type

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Unit Number & Owners Name(s)

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Owner's address

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Owner's Contact numbers – Home/ Cell/ Work

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Names of Tenant(s) as it will appear on lease.

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Names of other persons residing in unit – including children

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Tenant's Contact numbers – Home/ Cell/ Work

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Any pets owned? If so, how many/ what type

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Start Date & Ending Date of Lease

A copy of the lease may be requested if, at any time the Association finds that the tenant does not comply with the Associations documents/ Rules & Regulations or if the lease is thought to be under the 6 months requirement, per the Sweetwater Master Deed, section VII – Condominium Subject To Restrictions, Etc.

I (we) the owner of the Sweetwater Unit, certify that the above information is true and correct. I (we) further certify that I (we) understand that we as owners are to abide by the current Rules & Regulations, Master Deed and By-Laws of the Association. I (we) will provide my/our tenant with this information for them to abide by all requirements of the Association, as they will be required to comply. I (we) understand that I (we) are responsible for any damages/ actions of any guests/ visitors/ tenants that reside in or visit the unit.

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Signature(s) of Owners(s)

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Management Company Contact Information

Date: \_\_\_\_\_, 20\_\_\_\_